

CITY AND COUNTY OF SWANSEA

NOTICE OF MEETING

You are invited to attend a Meeting of the

EDUCATION AND YOUNG PEOPLE CABINET ADVISORY COMMITTEE

At: Committee Room 5, Guildhall, Swansea

On: Wednesday, 7 October 2015

Time: 11.00 am

AGENDA

Page No.

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|---|---|-------|
| 1 | Election of Vice Chair for the Remainder of the 2015-2016 Municipal Year. | |
| 2 | Apologies for Absence. | |
| 3 | Declarations of Interest. | 1 - 2 |
| 4 | Terms of Reference. (For Information) | 3 |
| 5 | Work Plan Discussions. | |



Patrick Arran
Head of Legal, Democratic Services & Procurement
Wednesday, 30 September 2015

Contact: Democratic Services - 636923

EDUCATION AND YOUNG PEOPLE CABINET ADVISORY COMMITTEE

Labour Councillors: 9

J P Curtice	R V Smith
C R Doyle	C Thomas
C R Evans	D W W Thomas
F M Gordon	L V Walton
H M Morris	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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Officers & Relevant Cabinet Members:

Councillor J Raynor	Cabinet Member for Education (For Info)
Councillor C Richards	Cabinet Member for Opportunities for Children & Young People (For Info)
Chris Sivers	Director of People
Lindsey Harvey	Chief Education Officer
Vacancy	Head of Service Education Inclusion
Brian Roles	Education Planning & Resources
Helen Morgan-Rees	Education Improvement
Lee Wenham	Head of Marketing, Communications & Scrutiny
Archives	
Democratic Services	

Cabinet Advisory Committee - Terms of Reference

1. To advise the relevant Cabinet Member as appropriate on matters relating to the Policy Commitments adopted by Council within any portfolio.
2. To advise and support the work of the Cabinet and the Council as a whole advising the relevant Cabinet Member on potential changes to Policy and the delivery of major service change and alignment with the direction in Sustainable Swansea - Fit for the Future.

Notes:

- i) Cabinet Advisory Committees are NOT decision making bodies.
- ii) Cabinet Advisory Committees shall NOT be chaired by a Cabinet Member.
- iii) Cabinet Advisory Committees may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their advisory role.
- iv) Cabinet Advisory Committees may convene joint meetings between them as is, in the view of each Committee, necessary so as to best coordinate their work and inform their deliberations.
- v) Cabinet Advisory Committees shall adopt methods of working which, in the discretion of the Chair, will best inform their advisory role. Those methods of working shall include, but are not limited to, holding enquiries, going on site visits, conducting public surveys, holding public meetings, commissioning research, hearing from witnesses and appointing advisors and assessors.
- vi) Cabinet Advisory Committees will be attended by relevant Officers in their role of supporting the Cabinet Member in their presentation of papers to Committee in order to emphasise the Cabinet Member's lead role.